



# CITY OF DANVILLE

Carol G. Henley, Director of Purchasing

P.O. Box 3300  
Danville, VA 24543

427 Patton Street, Rm 304  
Danville, VA 24541

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IFB 24-25-087  
"Proposed Bridge Repair of W. Main St. Over Central Blvd."  
**ADDENDUM No. 1**  
4/17/2025

Please note the following attached documents:

- Revisions
- Pre-bid Meeting Minutes

**Note: Suppliers that have submitted an electronic bid will need to resubmit their response to the latest version of the solicitation.**

Bidders shall acknowledge receipt of all Addendums.

End of Addendum No. 1

Carol Henley,  
Director of Purchasing

Company Name \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Name: \_\_\_\_\_  
(Printed)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ E-mail Address \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Addendum No. 1

Contract Documents

"PROPOSED BRIDGE REPAIR OF WEST MAIN STREET (ROUTE 293)  
OVER CENTRAL BOULEVARD (ROUTE 86)"

City of Danville, Virginia

IFB 24-26-087

Engineering Commission No. 2023066

By: Schwartz & Associates, Inc.  
Consulting Engineers

NOTE: PLEASE ATTACH THIS ADDENDUM TO YOUR PROJECT MANUAL FOR THE REFERENCED PROJECT. THIS ADDENDUM IS HEREBY MADE A PART OF THE ORIGINAL SPECIFICATIONS AND PLANS ON WHICH THE CONTRACT IS BASED AND IS ISSUED TO MODIFY, EXPLAIN OR CORRECT THE ORIGINAL SPECIFICATIONS AND PLANS. ACKNOWLEDGE RECEIPT OF ADDENDUM IN SPACE PROVIDED ON THE BID FORM. FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

The Contract Documents and Contract Drawings are revised as follows:

1. The City of Danville is giving the contractor's a sliding start date window which would be from June 2, 2025 to April 20, 2026 (being the latest starting date) and the project must be completed no later than October 16, 2026 (midnight). When the contractor starts work, he/she must finish the work in 180-consecutive calendar days after the effective date of the "Notice to Proceed". This project is a fixed completion date project.
2. Revised Bid Proposal Form, see attached sheets (page 2 and 6).
3. Revised Section 2 – Special Conditions, page 2-1
4. Pre-Bid Conference Sign-In sheet attached.
5. Pre-Bid Conference Meeting Minutes attached.

IFB 24-25-087 - BID PROPOSAL FORM

Ms. Carol Henley  
Director of Purchasing  
Room 304, Municipal Building  
427 Patton Street  
Danville, Virginia 24543

Dear Ms. Henley:

The undersigned, as Bidder, hereby declares that he or she and his associates are the only person or persons interested in the proposal as principal or principals; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud.

The undersigned, having visited and examined the site and having carefully studied all drawings and specifications pertaining to the project known as IFB 24-25-087 "PROPOSED BRIDGE REPAIR OF WEST MAIN STREET (ROUTE 293) OVER CENTRAL BOULEVARD (ROUTE 86)" for the City of Danville, Virginia, hereby proposes to furnish all labor, equipment, tools, materials and services and to perform all operations necessary to execute and complete the work required for the project, in strict accordance with the Specifications for this project, Road & Bridge Specifications by Virginia Department of Transportation, 2020, and Engineering Drawings by Schwartz & Associates, Inc., Consulting Engineers, together with Addenda Numbered \_\_\_\_\_, issued during bidding period and hereby acknowledged, subject to the terms and conditions \_\_\_\_\_ of the agreement for the sum of \_\_\_\_\_ DOLLARS (\$) \_\_\_\_\_) which shall be referred to hereinafter as the BID. All work shall be completed on or before October 16, 2026 unless otherwise approved by the ENGINEER.

It is understood and agreed that the OWNER, in protecting his best interest, reserves the right to reject any or all bids or waive any defects in favor of the City.

Contractors will indicate a unit price for each item listed below. The listed bid items are to contain all necessary costs required for completion of the referenced project. Any changes, modifications, deletions in the bid form, or alternate proposals not specified in the bid proposal, shall make the proposal irregular and subject to rejection.

It is understood that all quantities listed below are estimated quantities and the OWNER reserves the right to raise, lower, or eliminate any quantity or item and in any case the unit prices shall be used in determining partial and final payment.

Compliance with state law; foreign and domestic businesses authorized to transact business in the Commonwealth.

A. A Contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law.

We are properly equipped to execute all work of the character and extent of the agreement as so covered by this bid and will enter into an agreement for the execution and completion of the work in accordance with the drawings and specifications and this bid. We further agree that if awarded the contract, we will maintain a work force large enough to execute the work and all obligations within 180 consecutive calendar days, after the effective date of the "Notice to Proceed". All work shall be completed on or before October 16, 2026. This is a "Fixed Completion Date" contract with the "Fixed Completion Date" being 180 days after effective dated of the "Notice to Proceed".

Enclosed herewith is the following Security, offered as evidence that the undersigned will enter into agreement for the execution and completion of the work in accordance with the Drawings, Specifications, and Contract Documents.

Bidder's Bond or Certified Check in the amount of \$ \_\_\_\_\_

Bond issued by or name of bank \_\_\_\_\_

The undersigned further agrees that in case of failure on his part to execute the said agreement within the ten (10) consecutive calendar days after written notice being given on the "Notice of Award", the monies payable by the securities accompanying this bid, shall be paid to the City of Danville, Virginia, as liquidated damages for such failure; otherwise the Securities accompanying this bid shall be returned to the undersigned.

If awarded this contract, since our bid is \$200,000 or more, I/We elect to utilize the escrow account procedure in the Standard Requirements & Instructions for Bidding. \_\_\_\_\_  
(Write "Yes" or "No")

This bid is subject to acceptance within a period of 90 days from this date.

Respectfully submitted,

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
ADDRESS

BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Current Contractor's Virginia  
Registration No. : \_\_\_\_\_

Contractor's Virginia  
SCC No. : \_\_\_\_\_

SECTION 2 - SPECIAL CONDITIONS

A. LOCATION OF WORK:

The work to be performed under this agreement shall be performed on the "PROPOSED BRIDGE REPAIR OF WEST MAIN STREET (ROUTE 293) OVER CENTRAL BOULEVARD (ROUTE 86)".

B. DESCRIPTION OF WORK:

These Specifications, Special Provisions, and Drawings shall cover the furnishing of all materials, labor, tools, equipment and incidentals necessary to complete the work as shown on the plans and described in these Specifications and Special Provisions including any changes deemed necessary by the Engineer. Payment will only be made for those pay items in pay units given on the bid proposal form.

This work shall be completed in strict accordance with the Drawings, Specifications, and the Virginia Department of Transportation Road and Bridge Specifications, 2020.

C. SIGNS FOR PROJECT:

The Contractor will be responsible for the fabrication of all signs for traffic control. The contractor will be responsible for fabrication and erection of signs as described in paragraph K, page 2-5.

D. FIELD OFFICE:

No field office shall be required for this project; however, the Contractor shall have a telephone on the project (either in a trailer or in a vehicle) at all times during normal working hours. This phone shall be placed and paid for at the Contractor's expense and shall be available to the Owner and Engineer for usage.

E. SEQUENCE OF WORK, TIME FOR COMPLETION AND LIQUIDATED DAMAGES:

The Contractor shall schedule his work to comply with the sequence of operations shown on the contract drawings. The Contractor agrees to commence work and complete the project in accordance with the time period set forth in the written "Notice to Proceed". The project shall be completed on or before October 16, 2026. The Contractor shall complete the work within 180 consecutive calendar days, once work has started. This is a "Fixed Completion Date" Contract with the "Fixed Completion Date" being 180 consecutive calendar days after the effective date of the "Notice to Proceed".



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Phone: 434.799.6528 | Fax: 434.799.5102 | Email: purchasing@danvilleva.gov

Date: April 15, 2025

Project: IFB 24-25-087 "Proposed Bridge Repair of W. Main St. Over Central Blvd."

Name	Company Name & Address	Telephone	Fax No.	e-mail Address
Daniel Runion	7610 Village Hwy Concord, VA 24538	434-993-2214		drunion@burleighconstruction.com
Henry Rasmussen	" " Burleigh Construction	" "		hrasmussen@burleighconstruction.com
Randy Saunders	Swartz & Associates 7531 Timberlake Rd Lynchburg, VA 24502	434- <del>993</del> 237-6584		rsaunders@swartzinc.com
Ben J. Dineen	Danville, VA	434-799-5019		dineenb@danvilleva.gov
Lori Flanigan	Purchasing	434.799.6528		flanilb@danvilleva.gov
James Steffy	Cleco Corp Drawer A Rosehill, VA 24360	276-356-7710		jsteffy@cleco.com
KEIT BISHOP	HAYNES BROTHERS INC 440 HAWKINS ROAD CATHERINE, VA 24531	434-250-1908		rbishop@haynesbrothers.com

## PRE-BID CONFERENCE MEETING MINUTES

### “PROPOSED BRIDGE REPAIR OF WEST MAIN STREET (ROUTE 293) OVER CENTRAL BOULEVARD (ROUTE 86)”

CITY OF DANVILLE, VA

April 15, 2025

- I. INTRODUCTION: Everyone introduced themselves (see sign-in sheet for people present at Pre-bid conference).
- II. QUESTIONS DUE IN BY: Randy stated that all questions are due in by April 23, 2025, at 12:00 pm.  
  
Brian Dunevant stated that all questions should be emailed to the City of Danville purchasing office or Schwartz & Associates.
- III. BID OPENING: Randy stated that the Bid opening for this project is May 6, 2025 at 2:00 pm. Lori Flanigan explained the requirements for using eVA for electronic bid submittal.
- III. CONTRACTOR'S BID PACKAGE: Randy stated that the bid package consisted of pages 2 – 10 from the Contract Specification, VDOT Pre-qualification, contractor's VA License and Bid Bond of 5% of their total bid.
- V. BRIEF DESCRIPTION OF PROJECT: Randy stated that this project involves Substructure Concrete Repair, Shotcrete, Deck Patching, Epoxy Removal, epoxy overlay and incidental items.
- VI. TIME OF COMPLETION & LIQUIDATED DAMAGES: Randy stated that this is a fixed completion date project with phase inspection (180-day project).  
Starting date: June 2, 2025  
Completion date: November 28, 2025  
Liquidated damage: \$1500.00/day
- VII. WATER DURING CONSTRUCTION: Brian stated that the contractor would be supplied water by the City from a fire hydrant and the location would be determined at a later date. Brian stated that the contractor would have to fill out an application from the water Department and they would bill the City.

VIII. ANSWER CONTRACTOR'S QUESTIONS: Randy stated that the contractor would have to Furnish and install traffic control on Route 86 in accordance with the latest version on the VA Work Area Protection Manual. No Temporary Pavement line markings and Rumble Strips will be required on Route 86 lane closures.

Brian stated that there is a lot of traffic on Route 86 and the contractor need to make sure The signs are legible and the contractor might have to make field adjustments or add addition traffic control measures to ensure the traffic flows through his traffic control limits safely.

Daniel Runion stated that the bids are to be received on May 6, 2025 and the starting date is June 2, 2025. Daniel said it usually takes the City 6 to 8 weeks to get them a signed agreement and Notice to Proceed. This will not give them 180-days to complete the project. Dainel also stated that a lot of the materials being used are temperature sensitive and it would be almost impossible to complete the project by the November completion date.

Brian/Randy stated that the City would be sending out an Addendum giving the contractor's a sliding start date window which would be from June 2, 2025 to April 20, 2026 (being the latest starting date) and the project must be completed no later than October 16, 2026 (midnight). When the contractor starts work, he/she must finish the work in 180-consecutive calendar days after the effective date of the "Notice to Proceed". This project is a fixed completion date project.

With no further business, the meeting was adjourned at 10:25 am



